

The Permit Office will be implementing the new Permit Program on September 9, 2024.

The public will still be able to come into the office to apply and pay for permits, but they will also be able to apply, submit and pay online as well.

If you have any further questions, please feel free to contact the office at 337-898-4300.

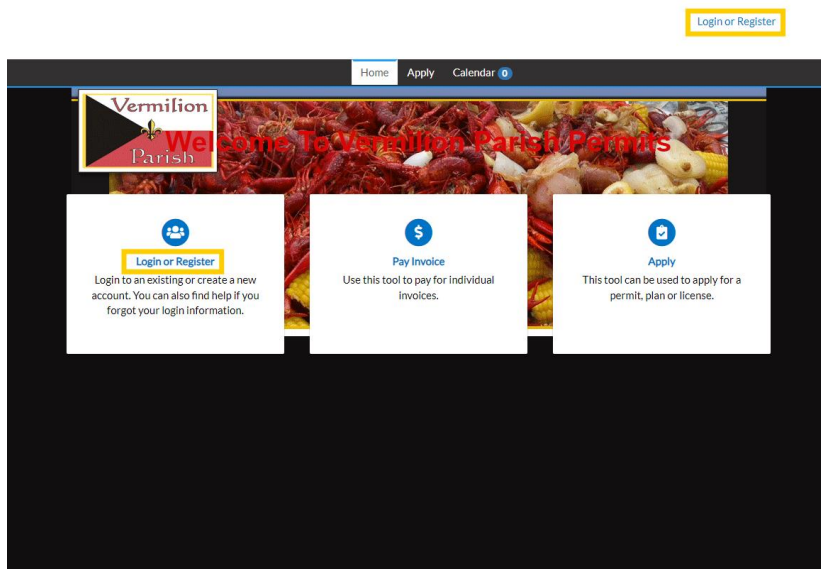
How to create an account to apply for a permit/review the progress of the permit requested.

- Go to the Vermilion Parish Police Jury website at <https://vppj.org/>
 - a. On Home Page of vppj.org
 - i. Under Public Notice
 - ii. Click on the Permit Civic Access Link
 - OR-
 - iii. Click on Departments at the top of the Home Screen
 - iv. Click on Permits
 - v. Click on the Permit Civic Access Link

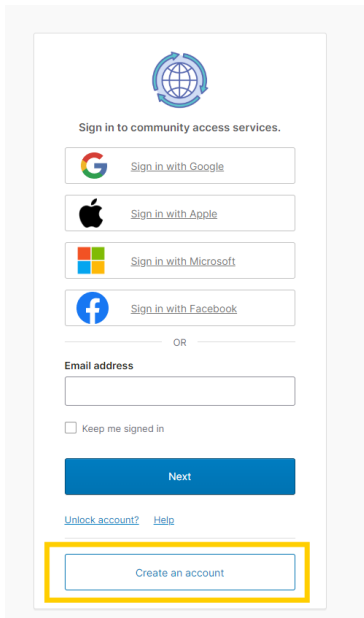
-OR-

- Enter the link below in your search engine.
<https://vermilionparishla-energovweb.tylerhost.net/apps/selfservice>

1. Click Login or Register



2. Click Create an account



Sign in to community access services.

[Sign in with Google](#)

[Sign in with Apple](#)

[Sign in with Microsoft](#)

[Sign in with Facebook](#)

OR

Email address

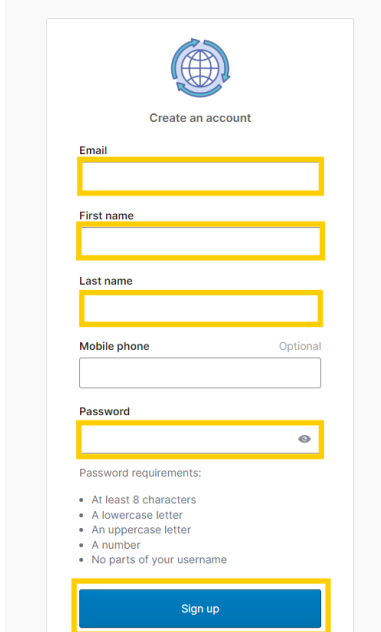
Keep me signed in

[Next](#)

[Unlock account?](#) [Help](#)

[Create an account](#)

3. Enter your information and Click Sign up



Create an account

Email

First name

Last name

Mobile phone Optional

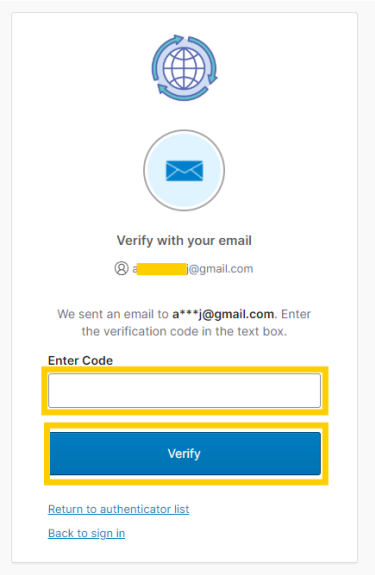
Password



Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- No parts of your username

[Sign up](#)

4. You will be sent a code to your email. The email will be titled: “Welcome to your Community Access account”. Enter the code and Click Verify

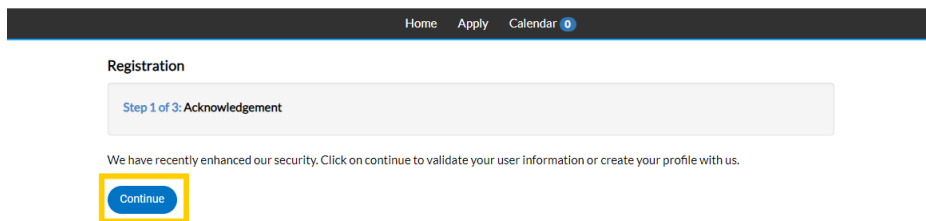




Verify with your email
 @ [redacted]@gmail.com
 We sent an email to a***j@gmail.com. Enter the verification code in the text box.
 Enter Code

[Return to authenticator list](#)
[Back to sign in](#)

5. Click Continue

[Cancel Registration](#)



Home Apply Calendar 0

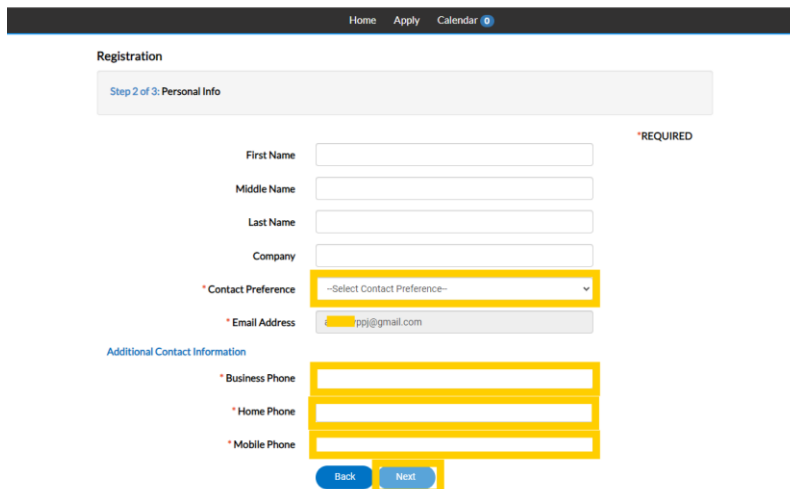
Registration

Step 1 of 3: Acknowledgement

We have recently enhanced our security. Click on continue to validate your user information or create your profile with us.

6. Fill out the *required* information and Click Next (Once you pick Contact Preference then only one of the phone numbers will be required)

[Cancel Registration](#)



Home Apply Calendar 0

Registration

Step 2 of 3: Personal Info

*REQUIRED

First Name

Middle Name

Last Name

Company

* Contact Preference

* Email Address

Additional Contact Information

* Business Phone

* Home Phone

* Mobile Phone

7. Fill out the *required* information and Click Submit

[Cancel Registration](#)

Registration

Step 3 of 3: Address

* Address *REQUIRED

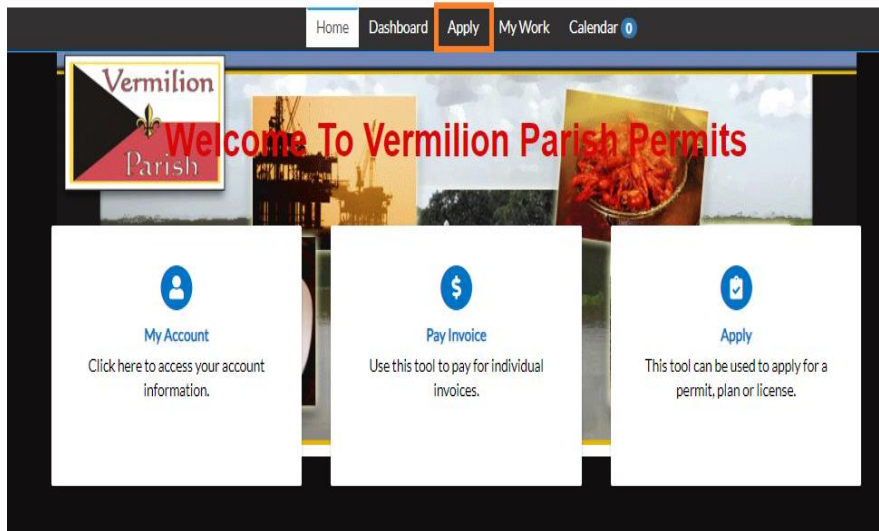
City

State

Postal Code

[Back](#) [Submit](#)

8. Click Apply (To apply for a new Permit)



9. Search in the search engine or Click “All” to choose the Category you need a permit for

Home Dashboard **Apply** My Work Calendar

Application Assistant

Search for application names and keywords

All Trending My History PERMITS

Show Categories Show My Templates

- Agriculture - Barn**
Category Name: Agriculture
Description: Intended use - storage of feed, hay and so forth; for shelter of livestock (ex. cows, chickens, horses...); not used as a residence; not attached to a residence; not utilizing the same physical address of a residence; not located on the same property as a residence; not capable of qualifying for a homestead exemption; not used for commercial purposes; not located within the corporate limits of a municipality; and not located in an approved subdivision within a jurisdiction.
Apply
- Agriculture Rice Bins**
Category Name: Agriculture
Description: Use this application for agriculture rice bins
Apply
- Irrigation Pump - Electrical Hookup**
Category Name: Agriculture
Description: Use this application for irrigation pumps and water wells.
Apply
- Cell Tower Maintenance**
Category Name: Commercial
Description: Use this application when adding and / or swapping antennas and general maintenance.
Apply

10. Fill out the *required* information and Click Next

Home Dashboard Apply My Work Calendar

Apply for Permit - Remodel *REQUIRED

1 Type 2 Contacts 3 More Info 4 Attachments 5 Signature 6 Review and Submit

PERMIT DETAILS

PLEASE NOTE FIELDS WITH RED ASTERISK(*) ARE REQUIRED FIELDS

- * Permit Type: Remodel
- * Description: [Empty text area]
- * Square Feet: [Empty text input]
- * Valuation: [Empty text input]

Create Template Save Draft **Next**

11. Your information will be in the Applicant Card but you will need to Add “+” the Contractor and Homeowner information then Click Next

- Entering the Contractor Contact
12. Enter *required* information and Click Submit (Only one Phone Number is required, once you enter one the other two are no longer required)

- Entering the Homeowner Contact
13. Enter *required* information and Click Submit (Only one Phone Number is required, once you enter one the other two are no longer required)

Home Dashboard Apply My Work Calendar

[Back to Application](#)

Add Contact

Add Contact As : Homeowner

Search **Enter Manually** My Favorites

Enter Manually

* First Name

* Last Name

Company Name

Email

* Home Phone

* Mobile Phone

* Business Phone

14. Now the Contractor and Homeowner Contact information has been entered you Click Next

Home Dashboard Apply My Work Calendar


Apply for Permit - Remodel *REQUIRED

1 Type
2 **Contacts**
3 More Info
4 Attachments
5 Signature
6 Review and Submit

CONTACTS

PLEASE SELECT OR ADD ANY CONTACTS YOU WOULD LIKE ATTACHED TO THIS PERMIT.

Applicant



(You)

Contractor

Add Contact

+

REQUIRED

Homeowner

Add Contact

+

REQUIRED

Applicant

Add Contact

+

Back
Create Template
Save Draft
Next

15. Enter *required* information and Click Next

Home Dashboard Apply My Work Calendar

Apply for Permit - Remodel *REQUIRED

1 Type
2 Contacts
3 **More Info**
4 Attachments
5 Signature
6 Review and Submit

MORE INFO

PLEASE PROVIDE ADDITIONAL DETAILS ABOUT YOUR PROJECT BELOW.
NOTE: FIELDS WITH AN ASTERICK(*) ARE REQUIRED

YOU WILL NEED TO KNOW IF YOU ARE IN A FLOOD ZONE TO CONTINUE THIS APPLICATION. IF YOU DO NOT KNOW, CLICK THE "SAVE DRAFT" BUTTON IN THE LOWER RIGHT OF THE SCREEN TO SAVE A DRAFT OF THIS APPLICATION. WHEN YOU ARE READY TO COMPLETE THE APPLICATION, CLICK YOUR NAME IN THE UPPER RIGHT CORNER OF THE SCREEN, CLICK "SAVED WORK" AND SELECT THE DRAFT THAT YOU SAVED.

Additional Info [Top] | Main Menu

*Street Name and Number

*City

*Postal Code

Are you in a flood zone with a required base flood elevation? Select Yes or No below. If yes, you are required to submit Preliminary Elevation Certificate.

*Select Yes or No

*Scope of Work

Back
Create Template
Save Draft
Next

16. Add Attachments/Files such as: Construction Plans/Scope of Work and Cost Estimate Documents. Required Files are labeled “required” at bottom of each card. Click Next when finished.

Apply for Permit - Remodel *REQUIRED

Progress: 1 (Type) 2 (Contacts) 3 (More Info) 4 (Attachments) 5 (Signature) 6 (Review and Submit)

Attachments

PLEASE UPLOAD ALL APPLICABLE FILES FOR REVIEW.
A PRELIMINARY ELEVATION CERTIFICATE IS REQUIRED IF YOU ARE IN A FLOOD ZONE.
SOME OF THE ATTACHMENTS BELOW WILL HAVE A CIRCLE WITH AN "I" IN THE UPPER RIGHT CORNER OF THE ATTACHMENT. YOU CAN CLICK ON IT AND SEE MORE INFORMATION/INSTRUCTIONS ABOUT THE ATTACHMENT.

Construction Plans and/or Scope of...

Add Attachment

+

Supported: pdf

REQUIRED

Cost Estimate

Add Attachment

+

Supported: pdf

REQUIRED

Select Type

Add Attachment

+

Supported: pdf, jpg, png, jpeg, gif, hif, doc, docx, xls, xlsx, text, dwg, zip, rev, rvt, etc...

Back Create Template Save Draft Next

TIP: Use the “Back” button in lower left corner to go back to a previous step. You can use the “Create Template” button to create a template of the permit application if you will be completing more than one application for the same permit type. *Please note attachments will not save in a template and will need to be reattached on each new template that you use.*

You can also use the “Save Draft” button if you want to save a draft and complete the application at another time.

* To find your saved templates or drafts, click on your name in the upper right corner and then click “Saved Work”.

Apply for Permit - Remodel *REQUIRED

Progress: 1 (Type) 2 (Contacts) 3 (More Info) 4 (Attachments) 5 (Signature) 6 (Review and Submit)

Attachments

PLEASE UPLOAD ALL APPLICABLE FILES FOR REVIEW.
A PRELIMINARY ELEVATION CERTIFICATE IS REQUIRED IF YOU ARE IN A FLOOD ZONE.
SOME OF THE ATTACHMENTS BELOW WILL HAVE A CIRCLE WITH AN "I" IN THE UPPER RIGHT CORNER OF THE ATTACHMENT. YOU CAN CLICK ON IT AND SEE MORE INFORMATION/INSTRUCTIONS ABOUT THE ATTACHMENT.

Construction Plans and/or Scope of Work

2 Bed Room Sample 01.pdf

Size: 57.12 KB

Remove

Cost Estimate

3-Bed Room Sample 01.pdf

Size: 65.3 KB

Remove

Select Type

Add Attachment

+

Supported: pdf, jpg, png, jpeg, gif, hif, doc, docx, xls, xlsx, text, dwg, zip, rev, rvt, etc...

Back Create Template Save Draft Next

17. Type your name for the Electronic Signature, click on the Toggle next to Enable Type Signature to type a signature or use mouse to draw your signature in the “Draw Signature Here” box. Click Next

Apply for Permit - Remodel *REQUIRED

Progress: Type (✓) | Contacts (✓) | More Info (✓) | Attachments (✓) | **Signature (1)** | Review and Submit (1)

SIGNATURE

By submitting my electronic signature herein, I hereby certify that all of the information contained in this permit application is true and correct to the best of my knowledge, information and belief.

Permit will be issued after payment received. If payment not received within a year from review, a new application will need to be submitted.

* Please type your name as consent to electronically sign this application.

Enable Type Signature

Amber Harrington
July, 31 2024

X Draw Signature Here

Buttons: Back | Create Template | Save Draft | **Next**

18. Review the information submitted by you and Click Submit

Apply for Permit - Remodel *REQUIRED

Progress: Type (✓) | Contacts (✓) | More Info (✓) | Attachments (✓) | Signature (✓) | **Review and Submit (1)**

Basic Info

Type	Remodel
Description	bathroom
Square Feet	20
Valuation	20
Applied Date	07/31/2024

Contacts

Applicant:

Contractor:

Homeowner:

More Info

Additional Info

Street Name and Number	1542 Renovation
City	Abbeville
Postal Code	70512

Are you in a flood zone with a required base flood elevation? Select Yes or No below. If yes, you are required to submit Preliminary Elevation Certificate.
 Select Yes or No: No
 Scope of Work: Updating Floor

Attachments

Construction Plans and/or Scope of Work: .pdf
 Cost Estimate: .pdf

Buttons: Back | Create Template | Save Draft | **Submit**

19. Click Continue to Permit

✔ Your application was successfully submitted!

YOUR APPLICATION HAS BEEN SUBMITTED SUCCESSFULLY. SOMEONE WILL CONTACT YOU AS SOON AS THE REVIEW IS COMPLETED ALONG WITH THE FEE SCHEDULE.

Continue to permit

20. It then brings you back to the Permit you just created to see the progress, fees, workflow, etc. of your permit

Home Dashboard Apply MyWork Calendar 0

Permit Number: ADD&REM0D-2024-0005

Permit Details | Tab Elements | Main Menu

Type:	Remodel	Status:	Submitted - Online
Applied Date:	07/31/2024	Issue Date:	
District:		Assigned To:	White, Melissa
Square Feet:	20.00	Valuation:	\$20.00
Description:	bathroom	Expire Date:	
		Finalized Date:	

Summary Locations Fees Inspections Attachments Contacts Sub-Records More Info

Progress

0% Completed

● Completed
● In Progress
● Not Started

Workflow

- Confirm Application Using Details Tab and Additional Info Tab
- Copy/Paste Address from Additional Info Tab to Location Tab & Update District Info on Details Tab
- Remodel Review
- Assess Fees & Invoice
- Collect Fees
- Issue Permit
- Sign & Email Permit To Citizen and Upload Permit to File Tab
- Look at Inspections and Mark the Ones Not Needed with

Available Actions

No Actions

Fees

\$0.00

View Details

21. If you want to see all the permits, inspections and invoices you have, click “Dashboard” at the top of the screen

Home **Dashboard** Apply My Work Calendar

Permit Number: ADD&REMOD-2024-0005

Permit Details | Tab Elements | Main Menu

Type: Remodel	Status: Submitted - Online	
Applied Date: 07/31/2024	Issue Date:	
District:	Assigned To: White, Melissa	Expire Date:
Square Feet: 20.00	Valuation: \$20.00	Finalized Date:
Description: bathroom		

Summary Locations Fees Inspections Attachments Contacts Sub-Records More Info

Progress

0% Completed

- Completed
- In Progress
- Not Started

Workflow

- Confirm Application Using Details Tab and Additional Info Tab
- Copy/Paste Address from Additional Info Tab to Location Tab & Update District Info on Details Tab
- Remodel Review
- Assess Fees & Invoice
- Collect Fees
- Issue Permit
- Sign & Email Permit To Citizen and Upload Permit to File Tab
- Look at Inspections and Mark the Ones Not Needed with

Available Actions

No Actions

Fees

\$0.00

[View Details](#)

22. This is what the Dashboard looks like

Home **Dashboard** Apply My Work Calendar

My Permits

Attention 0	Pending 1 <small>Remodel 1</small>	Active 0	Recent 1 <small>Remodel 1</small>	Draft 0
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[View My Permits](#)

My Inspections

Requested 0	Scheduled 0	Closed 0
-----------------------	-----------------------	--------------------

[View My Inspections](#)

My Invoices

Current 0	\$0.00
Past Due 0	\$0.00
Total 0	\$0.00

[View My Invoices](#)

23. Once the permit is ready to be paid you will be able to Click Add to Cart on the Dashboard screen -OR- Click View My Permits

Home Dashboard Apply My Work Calendar

My Permits

Attention 1 <small>Remodel 1</small>	Pending 1 <small>Remodel 1</small>	Active 0	Recent 1 <small>Remodel 1</small>	Draft 0
---	--	--	---	---

[View My Permits](#)

My Inspections

Requested	Scheduled	Closed
0	0	0

[View My Inspections](#)

My Invoices

Current	0	\$0.00	
Past Due	1	\$15.00	Add To Cart
Total	1	\$15.00	Add To Cart

[View My Invoices](#)

- If you Click Add to Cart
24. Click Check Out once you are in the Shopping Cart

Home Dashboard Apply My Work Calendar

Shopping Cart

Total \$15.00

[Check Out](#)

Invoice: INV-00000005 Description: Permit will be issued after payment received. If payment not received within a year from review, a new application will need to be submitted.

Due Date: 07/31/2024

Case Number	Project	Case Address	Amount Due
ADD&REM0D-2024-0005		1542 Remodel Abbeville 70510	\$15.00

\$15.00

[Remove](#)

[Top | Main Menu](#)

Total \$15.00

[Check Out](#)

- If you Click View My Permits
25. Click on the Permit Number (ex. ADD&Remod-2024-0005)

Home Dashboard Apply My Work Calendar 1

My Work

MY INVOICES MY PERMITS

Search... Export to Excel

Display: All Records: Updated In: Last 1 Year

Permit Number	Project	Address	Permit Type	Status	State
ADD&REM0D-2024-0005		1542 Remodel Abbeville, 70...	Remodel	In Review	Attention: Recent, Pending (Unpaid Fees)

Showing 1 records.

26. Click Fees

Home Dashboard Apply My Work Calendar 1

Permit Number: ADD&REM0D-2024-0005 [Add to Cart](#)

Permit Details | Tab Elements | Main Menu

Type: Remodel	Status: In Review
Applied Date: 07/31/2024	Issue Date:
District:	Assigned To: White, Melissa
Square Feet: 20.00	Valuation: \$20.00
Description: bathroom	Expire Date:
	Finalized Date:

Summary Locations **Fees** Reviews Inspections Attachments Contacts Sub-Records More Info

Progress

19% Completed

- Completed
- In Progress
- Not Started

Workflow

- Remodel Review - Passed: 07/31/2024
- Confirm Application Using Details Tab and Additional Info Tab - Passed: 07/31/2024
- Copy/Paste Address from Additional Info Tab to Location Tab & Update District Info on Details Tab - Passed: 07/31/2024
- Assess Fees & Invoice - Passed: 07/31/2024
- Collect Fees
- Issue Permit
- Sign & Email Permit To Citizen and Upload Permit to File Tab

Available Actions

Unpaid Fees [Pay Now](#)

\$15.00

07-31-2024

Fees

\$15.00

[View Details](#) [Add to Cart](#)

27. Click the Invoice Number to review the Invoice

28. Click Add to Cart

Home Dashboard Apply My Work Calendar

Permit Number: ADD&REM0D-2024-0005 Add to Cart

Permit Details | Tab Elements | Main Menu

Type: Remodel	Status: In Review	
Applied Date: 07/31/2024	Issue Date:	
District:	Assigned To: White, Melissa	Expire Date:
Square Feet: 20.00	Valuation: \$20.00	Finalized Date:
Description: bathroom		

Summary Locations **Fees** Reviews Inspections Attachments Contacts Sub-Records More Info

Fee Summary | Remaining Fees | Paid Fees | Next Tab | Permit Details | Main Menu

Fee Summary

Total Fees: \$15.00 Paid Fees: \$0.00 Unpaid Fees: \$15.00 Add to Cart

Remaining Fees Sort: Fee

Fee	Invoice	Computed	Amount Due
Permit Fee	INV-00000005	\$15.00	\$15.00

Results per page: 10 | 1 - 1 of 1

Paid Fees Sort: Fee

Fee	Invoice	Computed
No records to display.		

29. Click Check out

Home Dashboard Apply My Work Calendar

[Back](#)

Shopping Cart

Total \$15.00

Check Out

<p>Invoice: INV-00000005</p> <p>Due Date: 07/31/2024</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Case Number</th> <th>Project</th> <th>Case Address</th> <th>Amount Due</th> </tr> </thead> <tbody> <tr> <td>ADD&REM0D-2024-0005</td> <td></td> <td>1542 Remodel Abbeville 70510</td> <td>\$15.00</td> </tr> </tbody> </table>	Case Number	Project	Case Address	Amount Due	ADD&REM0D-2024-0005		1542 Remodel Abbeville 70510	\$15.00	<p>Description: Permit will be issued after payment received. If payment not received within a year from review, a new application will need to be submitted.</p> <p>\$15.00</p> <p>Remove</p> <p>Top Main Menu</p>
Case Number	Project	Case Address	Amount Due						
ADD&REM0D-2024-0005		1542 Remodel Abbeville 70510	\$15.00						

Total \$15.00

Check Out

Reviews:

If your permit has a Review, you can see the status of the review in the permit workflow. If the reviewer needs you to resubmit files, you will receive an email requesting that you request files through Vermilion Parish Permits site.

Updated 08/23/2024

Home Dashboard Apply My Work Calendar

Permit Number: ADD&REMOD-2024-0004

Permit Details | Tab Elements | Main Menu

Type:	Remodel	Status:	In Review
Applied Date:	08/22/2024	Issue Date:	
District:		Assigned To:	White, Melissa
Square Feet:	500.00	Valuation:	\$10,000.00
Description:	test	Expire Date:	
		Finalized Date:	

Summary Locations Fees **Reviews** Inspections Attachments Contacts Sub-Records More Info

Progress

14% Completed

- Completed
- In Progress
- Not Started

Workflow

- Remodel Review - Not Passed : 08/22/2024**
- Confirm Application Using Details Tab and Additional Info Tab - Passed : 08/22/2024
- Add Map Number and Flood Zone info to Additional Info Tab - Passed : 08/22/2024
- Copy/Paste Address from Additional Info Tab to Location Tab & Update District info on Details Tab - Passed : 08/22/2024

Remodel Review

Available Actions

No Actions

1. Click "Reviews" button to read comments about the Review

Permit Number: ADD&REMOD-2024-0004

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type:	Remodel	Status:	In Review
Applied Date:	08/22/2024	Issue Date:	
District:		Assigned To:	White, Melissa
Square Feet:	500.00	Valuation:	\$10,000.00
Description:	test	Expire Date:	
		Finalized Date:	

[Summary](#) | [Locations](#) | [Fees](#) | [Reviews](#) | [Inspections](#) | [Attachments](#) | [Contacts](#) | [Sub-Records](#) | [More Info](#)

Submittal Status	Received Date	Due Date	Completed Date
Requires Re-submit	08/22/2024	08/29/2024	08/22/2024

Building Code Official • Requires Re-submit • Deploy Tyler • Completed : 08/22/2024

Due Date	Completed Date
08/29/2024	08/22/2024

Comment

Cost Estimate attachment needs to be resubmitted with correct file

2. Click "Attachments" button to upload a new file

Permit Number: ADD&REMOD-2024-0004

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type:	Remodel	Status:	In Review
Applied Date:	08/22/2024	Issue Date:	
District:		Assigned To:	White, Melissa
Square Feet:	500.00	Valuation:	\$10,000.00
Expiration Date:		Finalized Date:	
Description:	test		

[Summary](#) | [Locations](#) | [Fees](#) | [Reviews](#) | [Inspections](#) | **[Attachments](#)** | [Contacts](#) | [Sub-Records](#) | [More Info](#)

[Attachments](#) | [Next Tab](#) | [Permit Details](#) | [Main Menu](#)

Attachments

Sort: Needs Action

Cost Estimate

3-Bed Room Sample 01_v1.pdf

Version: 1

Status: Required For

Resubmit Instructions: Tyler
Deploy: Please send correct

Construction Plans and/or Scope of Work

2 Bed Room Sample 01_v1.pdf

Uploaded: 08/22/2024

Select Type

+

Supported: .pdf, .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .csv, .rtf, .dxf, ...

Submit

3. Click "Select Type" to categorize the new file you are uploading

[Summary](#) | [Locations](#) | [Fees](#) | [Reviews](#) | [Inspections](#) | **[Attachments](#)** | [Contacts](#) | [Sub-Records](#) | [More Info](#)

[Attachments](#) | [Next Tab](#) | [Permit Details](#) | [Main Menu](#)

Attachments

Sort: Needs Action

Cost Estimate

3-Bed Room Sample 01_v1.pdf

Version: 1

Status: Required For

Resubmit Instructions: Tyler
Deploy: Please send correct

Construction Plans and/or Scope of Work

2 Bed Room Sample 01_v1.pdf

Uploaded: 08/22/2024

Select Type

Select Type

- Construction Plans and/or Scope of Work
- Contractor Insurance
- Contractor License
- Cost Estimate
- Final Elevation
- Other
- Preliminary Elevation Certificate
- Scope of Work
- Self Contracting Affidavit

.gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .csv, .rtf, .dxf, ...

Submit


4. Click "+" and attach file from your computer

- Summary
- Locations
- Fees
- Reviews !
- Inspections
- Attachments !**
- Contacts
- Sub-Records
- More Info

Attachments | Next Tab | Permit Details | Main Menu

Attachments

Sort Needs Action v




Cost Estimate

3-Bed Room Sample 01_v1.pdf

Version: 1

Status: Required For

Resubmit Instructions: Tyler
Deploy: Please send correct




Construction Plans and/or Scope of Work

2 Bed Room Sample 01_v1.pdf

Uploaded: 08/22/2024

Contractor Insurance v



Supported: .pdf

Submit


5. Click "Submit"

- Summary
- Locations
- Fees
- Reviews !
- Inspections
- Attachments !**
- Contacts
- Sub-Records
- More Info

Attachments | Next Tab | Permit Details | Main Menu

Attachments


Sort Needs Action v



Construction Plans and/or Scope of Work

2 Bed Room Sample 01_v1.pdf

Uploaded: 08/22/2024




Cost Estimate

3-Bed Room Sample 01_v1.pdf

Version: 1

Status: Required For

Resubmit Instructions: Tyler
Deploy: Please send correct




Contractor Insurance

Sample PDF.pdf

Size: 2.66 KB

[Remove](#)

Select Type v



Supported: .pdf, .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .csv, .rtf, .dxf, ...

Submit

6. Click "Ok"

Permit Number: ADD&REMOD-20

Permit Details | Tab Elements | Main Menu

Type:	Remodel
Applied Date:	08/22/2024
District:	
Square Feet:	500.00
Description:	test
Valuation:	\$10,000.00
Finalized Date:	
Expire Date:	

Cancel **Ok**

- Respond to the email you received about the Review letting Vermilion Parish Permits know you have uploaded new file(s).

Inspections:

If your permit has inspections, you can request an inspection through your Vermilion Parish Permits profile.

- Click “Request” in the “Available Actions” card.

Permit Number: ADD&REMOD-2024-0004



[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type: Remodel	Status: Issued
Applied Date: 08/22/2024	Issue Date: 08/22/2024
District:	Assigned To: White, Melissa
Square Feet: 500.00	Valuation: \$10,000.00
Description: test	Finalized Date:
	Expire Date: 05/19/2025

- Summary**
- Locations
- Fees
- Reviews
- Inspections
- Attachments ⚠️
- Contacts
- Sub-Records
- More Info

Progress

50% Completed

- Completed
- In Progress
- Not Started

Workflow

- Issue Permit - Passed
- Remodel Review - Passed : 08/22/2024
- Remodel Review - Not Passed : 08/22/2024
- Confirm Application Using Details Tab and Additional Info Tab - Passed : 08/22/2024
- Add Map Number and Flood Zone info to Additional Info Tab - Passed : 08/22/2024
- Copy/Paste Address from Additional Info Tab to Location Tab & Update District info on Details Tab - Passed : 08/22/2024
- Collect Fees - Passed : 08/22/2024

Available Actions

- Request Inspection (Plumbing Rough-In Inspection) **Request**
- Request Inspection (Foundation Inspection) **Request**
- Request Inspection (Open Wall Inspection) **Request**
- Request Inspection (Temp to Perm Inspection) **Request**
- Request Inspection (Final Inspection) **Request**

Fees

\$0.00

[View Details](#)

- Enter contact name, contact phone, requested date, AM if you prefer a morning inspection or PM if you prefer an afternoon inspection. Then click “Submit”

[◀ Back](#)

Request Inspections (1)

*REQUIRED


1 #ADD&REMOD-2024-0004 ✕

Inspection Type: Plumbing Rough-In Inspection Case Type: Remodel

Address:

* Contact Name

* Contact Phone

* Requested Date  *

Comments/Gate Code

3. Click the blue “Back” back button to go back to your permit


[←Back](#)

Request Inspections (1)

1 Case #ADD&REMOD-2024-0004

Inspection Type:	Plumbing Rough-In Inspection
Case Type:	Remodel
Address:	

Requested Date	08/22/2024
Comments/Gate Code	helpful gate code info goes here
Contact Name	Vermilion Test
Contact Phone	(888) 888-8888



4. You will receive an email with the results of your inspection. If the inspection failed and requires a re-inspection, you can Reschedule through the “Available Actions” card in your permit. You can also view the results in the “Inspections” button

Permit Number: ADD&REMOD-2024-0004



Permit Details | Tab Elements | Main Menu

Type: Remodel	Status: Issued	
Applied Date: 08/22/2024	Issue Date: 08/22/2024	
District:	Assigned To: White, Melissa	Expire Date: 05/19/2025
Square Feet: 500.00	Valuation: \$10,000.00	Finalized Date:
Description: test		

- Summary
- Locations
- Fees
- Reviews
- Inspections 1
- Attachments ▲
- Contacts
- Sub-Records
- More Info

Progress

50% Completed

● Completed
● In Progress
● Not Started

Workflow

- ✔ Issue Permit - Passed
- ✔ Remodel Review - Passed : 08/22/2024
- ❗ Remodel Review - Not Passed : 08/22/2024
- ✔ Confirm Application Using Details Tab and Additional Info Tab - Passed : 08/22/2024
- ✔ Add Map Number and Flood Zone info to Additional Info Tab - Passed : 08/22/2024
- ✔ Copy/Paste Address from Additional Info Tab to Location Tab & Update District info on Details Tab - Passed : 08/22/2024
- ✔ Collect Fees - Passed : 08/22/2024

Available Actions

- ▲ Re-inspection required Inspe Plumbing Rough-In Inspection Reschedule
- 📅 Request Inspection Foundation Inspection Request
- 📅 Request Inspection Open Wall Inspection Request
- 📅 Request Inspection Temp to Perm Inspection Request
- 📅 Request Inspection Final Inspection Request

5. Click the inspection number within the Inspection Button to view the inspection results

Permit Number: ADD&REMOD-2024-0004



Permit Details | Tab Elements | Main Menu

Type: Remodel	Status: Issued	
Applied Date: 08/22/2024	Issue Date: 08/22/2024	
District:	Assigned To: White, Melissa	Expire Date: 05/19/2025
Square Feet: 500.00	Valuation: \$10,000.00	Finalized Date:
Description: test		

- Summary
- Locations
- Fees
- Reviews
- Inspections 1
- Attachments ▲
- Contacts
- Sub-Records
- More Info

Existing Inspections | Request Inspections | Optional Inspections | Next Tab | Permit Details | Main Menu

Existing Inspections

Sort Description ▼

View Inspection	Description	Status	Request Date	Scheduled Date	Inspector	Action
IPLUMBR-000001-2024	Plumbing Rough-In Inspection	Re-inspection	08/22/2024		Administrator System	

6. Click the “Checklist” button to see the results of your inspection

Inspection Number: IPLUMBR-000001-2024

[Inspection Details](#) | [Tab Elements](#) | [Main Menu](#)

Inspection Type:	Plumbing Rough-In Inspection	Requested Date:	08/22/2024	Requested Time:	02:00 PM
Inspection Status:	Re-inspection required	Scheduled Date:			
Permit Number:	ADD&REMOD-2024-0004	Completed Date:	08/22/2024	Completed Time:	3:03 PM
Inspector Name:	System Administrator	Inspector Phone:	444		
Main Address:	,				

[Locations](#)
[Contacts](#)
[Checklist](#)
[Fees](#)
[Attachments](#)

[Checklist](#) | [Next Tab](#) | [Inspection Details](#) | [Main Menu](#)

Checklist

Sort

Checklist Item	Description	Passed	Comments	Order
General Comments	Checklist item used to track general comments, not specific to any other checklist item	No		1

 Results per page 1 - 1 of 1 << < 1 > >>

- Click "Attachments" to see any files or photographs your inspector uploaded from their inspection

Inspection Number: IPLUMBR-000001-2024

[Inspection Details](#) | [Tab Elements](#) | [Main Menu](#)

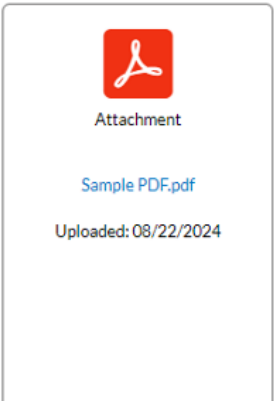
Inspection Type:	Plumbing Rough-In Inspection	Requested Date:	08/22/2024	Requested Time:	02:00 PM
Inspection Status:	Re-inspection required	Scheduled Date:			
Permit Number:	ADD&REMOD-2024-0004	Completed Date:	08/22/2024	Completed Time:	3:03 PM
Inspector Name:	System Administrator	Inspector Phone:	444		
Main Address:	.				

- Locations
- Contacts
- Checklist
- Fees
- Attachments**

[Attachments](#) | [Next Tab](#) | [Inspection Details](#) | [Main Menu](#)

Attachments

Sort



Attachment

Sample PDF.pdf

Uploaded: 08/22/2024

click or drag files

Add Attachment

+

Supported: .pdf, .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .csv, .rtf, .dxf,...